



Manulife (Singapore) Pte. Ltd.  
(Reg. No. 198002116D)  
51 Bras Basah Road #09-00  
Manulife Centre  
Singapore 189554

11 April 2018

<NAME>  
<ADDRESS 1>  
<ADDRESS 2>  
<ADDRESS 3>  
<ADDRESS 4> <POSTAL>

Reference: ML140518A

Dear Customer,

### Notice of fund changes

Thank you for choosing Manulife as your preferred financial partner. We are writing to inform you about changes to the following Investment Linked Policy Sub-Fund(s) managed by Manulife (Singapore) Pte. Ltd.

- SRP Aggressive Portfolio Fund (US\$)
- SRP Growth Portfolio Fund (US\$)
- SRP Growth Portfolio Fund (S\$)
- SRP Balanced Portfolio Fund (US\$)
- SRP Balanced Portfolio Fund (S\$)
- Manulife Octave SGD Tracking Fund

Please refer to the enclosed document for more information on the changes.

**To remain invested in the Fund(s), no further action is required from you.** However, if you would like to make changes to your investments, the following options are available:

- 1) Perform a fund switch and premium redirection  
You may switch your units to any other applicable funds of your choice, without any charge. If you are investing through a regular-premium plan, you will also need to provide us with instructions to redirect your future premiums.
- 2) Redeem your units in the Fund(s)  
You may also choose to redeem your units in the Fund(s) at any time. **Please note that when redeeming your units, surrender charges may apply, depending on the policy's terms and conditions.**

If your policy has not been issued, you may make the above changes once your policy is in force.

If you need any assistance, please contact your Financial Consultant or call us at 6833-8188 from Mondays to Fridays, 9am to 6pm, excluding public holidays.

Thank you for your continued support and we look forward to serving you in the years ahead.

Yours faithfully,

Matthew Hoover  
Acting Chief Product Officer  
Manulife Singapore

Encl.

cc: <Agent Title> <Agent Name> <Rep No> < HP> <Agent Branch Name>

### **Notice of fund changes**

We are writing to inform you about the upcoming change of the Manager for the Investment Linked Policy Sub-Funds (the “**Funds**”) listed on the cover page from Manulife (Singapore) Pte. Ltd. to Manulife Asset Management (Singapore) Pte. Ltd (“**Manulife Asset Management**”) with effect from **14 May 2018**.

The reason for the change is to reflect our business decision to retire from management activities with respect to the Funds. Notwithstanding the change in Manager, the investment objectives, focus and approach of the Funds remain the same. There will also be no increase in fees and charges for the Funds arising from this change. As such, there is no impact on your holdings should you decide to stay invested in the Funds.

Manulife Asset Management is a holder of a Capital Markets Services licence for fund management regulated by the Monetary Authority of Singapore and has been managing discretionary funds since 1 July 2007. As at 31 March 2018, Manulife Asset Management has approximately SGD 7.00 billion of assets under management, of which approximately SGD 7.00 billion are discretionary funds managed in Singapore.



## Frequently Asked Questions

### **Q1) What do I have to do if I wish to switch to other applicable funds?**

To perform a fund switch, please send us your completed *Fund Switch / Premium Redirection / Auto-Rebalancing Form*. If you are holding a regular-premium plan, you will also need to provide us with instructions to redirect your future premiums to the newly selected fund(s). You may download the form at: [manulife.com.sg/pdfs/PS\\_Fund\\_Switch\\_Premium\\_Redirection.pdf](http://manulife.com.sg/pdfs/PS_Fund_Switch_Premium_Redirection.pdf)

You can find out the list of applicable funds available to your policy at:  
[manulife.com.sg/pdfs/PS\\_List\\_of\\_Investment\\_Funds.pdf](http://manulife.com.sg/pdfs/PS_List_of_Investment_Funds.pdf)

If your policy is under the Central Provident Fund Investment Scheme (“**CPFIS**”), you may switch to any other applicable CPFIS List A Fund that is included in the same scheme as your current Fund, i.e. CPFIS-Ordinary Account or CPFIS-Special Account.

If you have an account registered with our customer website, you can also log in at [manulife.com.sg/mymanulife](http://manulife.com.sg/mymanulife) to perform the fund switch or premium redirection.

Kindly note that switching is not applicable for Manulife Octave SGD Tracking Fund.

### **Q2) What do I have to do if I wish to redeem my units in the Fund(s)?**

You may redeem your units in the Fund(s) by sending us a completed Surrender / Withdrawal Form, which you can download at [manulife.com.sg/pdfs/PS\\_Withdrawal\\_Surrender.pdf](http://manulife.com.sg/pdfs/PS_Withdrawal_Surrender.pdf)

### **Q3) Are there any charges / fees involved if I decide to switch or redeem my units in the Fund(s)?**

There will be no charges incurred for the switching of funds. However, please note that when redeeming your units, surrender charges may apply, depending on the policy’s terms and conditions. The policy’s terms and conditions can be found in your policy contract.

Kindly note that switching is not applicable for Manulife Octave SGD Tracking Fund.

### **Q4) How can I submit my fund switch / premium redirection request?**

Please mail the completed form to us at: 51 Bras Basah Road, #09-00, Manulife Centre, Singapore 189554. You may also email the documents to us at [fundswitch@manulife.com](mailto:fundswitch@manulife.com) or fax them to us at 6732-2714.

You will need to have a valid Customer Knowledge Assessment (“**CKA**”) before making a fund switch and premium redirection. Please contact your Financial Consultant if you do not have a valid CKA.